

1. APPEARANCE

The Atlantic Station “Open Air” Market is not a flea market. All vendor booths operate at the discretion of the management and are prohibited from selling or displaying items including but not limited to: animals, weapons, explicit sexual materials and personal services. If you are concerned about your merchandise being allowed, please contact the market manager in advance. Vendors are required to keep their areas clean and free of obstruction and debris. Vendors must remove their own trash from the site.

2. COMPETITION

Items deemed to compete with the retail businesses already established at Atlantic Station will not be permitted under any circumstances. Vendors of similar merchandise will be permitted at the discretion of Market management.

3. PROHIBITIONS

- Illegal items or anything that would require a permit to be issued such as illegal CD’s, DVD’s, and unauthorized “knock offs” are prohibited. No food items may be prepared on site, must be packaged and contain non-hazardous materials.
- No cooking is allowed on site per Fulton County Dept. of Health and Wellness regulations.
- No flammable materials may be used at any time.
- No weapons, knives or dangerous instruments may be used or sold.

4. PETS

Exhibitors are requested not to bring pets without approval of Market management.

5. LICENSING & INSURANCE

No vendor license is required. For State and Federal license information, please contact the Georgia Dept. of Revenue. Vendors operate under the limited insurance proviso by the Atlanta Foundation for Public Spaces, LLC. Vendors operate at their own risk and hold harmless both Atlanta Foundation for Public Spaces, LLC as well as Jones Lang LaSalle dba Atlantic Station. Vendors are not recognized as employees under the Georgia Workers Compensation Act.

6. SALES TAX

The collection and reporting of appropriate state sales tax is the requirement and responsibility of each vendor. Market management will have tax information available.

7. TENT SPACE AND SIZE

There are several space sizes and tent configurations available; however each will be limited to or combined at the rate of a 10x10. Tents will be provided by market management unless you have received permission to bring your own approved tent and weights. Each tent will be set-up and clearly marked prior to the morning set-up time. Tent curtains are only provided at discretion of Market Management. Cost of damage to tents or curtains will be charged to the vendor.

[Click here](#) to view tent specifications.

Want to order an approved tent online? [Click here](#).

8. PRE-PAID RESERVATIONS

Pre-payment is required in order to reserve a space and may be made up to four weeks in advance. Pre-payment will not guarantee a specific space assignment, but will assure a place for the date you specify on the reservation form. Each tent will be set-up and clearly marked prior to the morning set-up time. For vendors who arrive without a pre-paid reservation, Market management will make every attempt to provide space if available and will receive payment prior to space assignment.

9. DISPLAY

Display tables, cabinets, chairs and hanging racks are the sole the responsibility of each vendor. They are not provided by Market Management. **No hanging racks or weighted materials of any kind may be attached to tents or tent frames.** Cost of damage to tents will be charged to the vendor.

10. ELECTRICITY

Atlantic Station does NOT provide electricity. However, a limited number of portable generators are available for rent on a first come, first served basis. Generators have a power life of approximately 3 hours. Fee to rent is \$10.00. Vendors must bring their own power cords.

If you would like to purchase a portable generator, [Click here](#) to order online.

NO GASOLINE POWERED GENERATORS ARE ALLOWED.

11. VENDOR SPACE AND SELECTION

Market management reserves the right to assign spaces to vendors. Even if you are the first person that has arrived, this will not guarantee that you will be permitted to have more than one space or a particular space. Pre-paid, reserved spaces will be assigned a space prior to set up. Walk ups must wait to be assigned a space until reserved vendors have been checked in.

12. SET UP AND BREAK DOWN

- Hours of operation: Saturday 10:00 am to 7:00 pm; Sunday 10:00 am – 5:00 pm
- Un-Load may begin at 8:30 am
- Un-Load time permitted: 60 minutes
- All cars/vehicles must be clear of the market area by 9:30 am. If you arrive after 9:30 am, you will be unable to unload in the market area and may lose your space to a vendor on the waiting list.
- Breakdown may begin at 7:00 pm on Saturday, 5:00 pm on Sunday
- Load time will start at 7:30 pm on Saturday, 5:30 pm on Sunday (*once the street has cleared*)
- All vendors must remove all items within one hour after closing of the market.

13. VENDOR PARKING

Free parking is offered to vendors in the underground lot or an outside lot. All vendors will be asked to park their vehicles in the parking area after unloading. A parking pass will be provided for each vendor vehicle.

14. RAINCHECKS AND REFUNDS

If the Market management cancels the market due to weather, all pre-paid vendors will be notified. At our discretion, Market management **may** offer a Raincheck to be used on a subsequent day. No refunds will be issued for cancellations. If you are concerned about a potential market cancellation due to weather, please contact Market management. If you need to change the date of your confirmed reservation, you must contact Market management one week in advance of your reserved date.

15. MARKET MANAGEMENT

Market management will be available on site for the duration of the event. For more information, send an email message to: info@atlanticstationmarket.com.